

BOARD OF MADISON COUNTY COMMISSIONERS
January 27, 2009 MINUTES

On Tuesday, January 27, 2009, a meeting of the Board of Madison County Commissioners came to order at 10:00 a.m. in the Commissioners' Conference Room of the Madison County Courthouse in Virginia City, Montana, with Commissioners David Schulz, Chairman, Jim Hart, Vice-Chair, and Marilyn Ross present. Laurie Buyan, Administrative Assistant, was present to take minutes.

Jim Hart moved to approve the January 20, 2009, minutes with corrections. Marilyn Ross seconded the motion. All voted aye and the motion carried.

Those people in attendance at the meeting were Charity Fechter, Jessi Fanelli, Barbie Durham, Karen Brown, Al Kyles, Roy Parret, Chris Mumme, Dave Schenk, Leona Stredwick, Janie Alt, Margie Edsall, Donna Gilman, Jill Steele, Molly Peterson, Tom Shaffer, Brandy Hilton, Eric Bechtold, Mike Musial, Shane Escott, Steve Swan, Forest Armstrong, Chip Gibbs, David Fine, Tom Hayes, and Vicki Tilstra.

Moose Creek Villa – Cowboy Heaven Phase 3C (Areas 4 & 5) Plat Extension Request: Jessi Fanelli, Moonlight Basin Ranch, and Charity Fechter, Planning Director, met with the Board to discuss a request for preliminary plat extension for Cowboy Heaven Phase 3C, Moonlight Basin Ranch, sometimes referred to as "The Club at Moose Creek". Charity stated that this plat was granted an extension and modification in 2008. The final submittal package is complete but Moonlight is requesting an extension because of the uncertain economy. Per recommendation of the Planning Director, Jim Hart moved to extend the preliminary plat approval for Cowboy Heaven Phase 3C (Areas 4 & 5) for one year, to February 7, 2010. Marilyn Ross seconded the motion. All voted aye and the motion carried.

Planning Board Appointments: Charity Fechter, Planning Director, met with the Board to discuss applicants for the Planning Board vacancies. After discussion, Marilyn Ross moved to appoint Jan Kluver as the Conservation District representative on the Madison County Planning Board as recommended by the Conservation Board and the Planning Board, to fulfill the term of Ann Schwend, which will expire on December 31, 2009. Jim Hart seconded the motion. All voted aye and the motion carried. After further discussion, Marilyn Ross moved to appoint Richard Meehan to the Madison County Planning Board as the Twin Bridges area / District #2 representative, based on comments from the Planning Board in recognition of his legal background and a note from Pat Bradley, former Planning Board member; for a two year term that will expire on December 31, 2010. Jim Hart seconded the motion. All voted aye and the motion carried. The Board will wait for a recommendation from the Town of Twin Bridges before making a selection for the remaining Planning Board vacancy.

Road Signs: Karen Brown, GIS/IT, and Barbie Durham, Grant Writer, met with the Board to discuss the purchase of road signs. Barbie stated that she has researched funding for road signs and that because of requirements attached to the funding, the cost of signs with funding would be comparable to the cost of the same signs without the funding. The Board authorized Karen to purchase signs from the Montana Department of Corrections. The Board will review lists of signs needed in each district.

Search and Rescue: Roy Parrett, Ruby Search and Rescue, and Al Kyles, Madison Search and Rescue, met with the Board to discuss emergency funds that could be utilized by Search and Rescue groups. Karen Brown, GIS/IT, Barbie Durham, Grant Writer, Chris Mumme, Director of Emergency Management, and Dave Schenk, Sheriff, were present for this portion of the meeting. Roy Parrett presented the Board with a SAR Membership and Resource list from the Ruby group. David Schulz discussed the amount of funding allocated to the Title III program and explained the difference in use

requirements for current funds and funds remaining from previous allocations. He stated that previous funds could be used for equipment purchases but current funds could not and suggested that the old funds be used. Roy and Al will talk with Vicki Tilstra, Chief Financial Officer, to determine the amount of previous funds available and develop a list of needs to present to the Board.

Lee House/Office Space: The Board discussed the proposed purchase of the Lee house for County office space. Leona Stredwick, Planning Office Clerk, Janie Alt, Weed Office Clerk, Margie Edsall, Weed Coordinator, Donna Gilman, Sanitarian Office Clerk, Barbie Durham, Grant Writer, Karen Brown, GIS/IT, Jill Steele, Public Health Administrator, Molly Peterson, Public Health Nurse, Tom Shaffer, Maintenance, and Brandy Hilton, Department of Revenue, were present for this portion of the meeting. Jim Hart gave a brief background of negotiations for the Lee property, stating that a final offer of \$249,000 had been made and accepted contingent on research of mold, lead, radon, and asbestos; and that a buy-sell agreement would be signed pending a positive vote by the Board today. Several details were discussed including electrical and computer needs; getting employees to and from parking areas; ADA accessible parking areas; which offices would be moving to the Lee building; and an estimated time frame for renovations to be completed and when to expect to move. Later in the meeting the Board revisited this topic. Jim Hart moved to purchase Lots 1, 2, & 3, Block 149, Virginia City, from Richard and Rosemary Lee, subject to terms, conditions, and contingencies listed in the Buy-Sell Agreement. Marilyn Ross seconded the motion. All voted aye and the motion carried.

Dozer Bid Openings: Eric Bechtold, and Mike Musial, RDO Equipment, Shane Escott, District 2 Road Foreman, Steve Swan, Mountain Equipment, Forest Armstrong, District 2 Assistant Road Foreman, and Chip Gibbs, ABC Rental, were present for this portion of the meeting. The Board received three bids for a dozer for the District 2 Road Crew. After bids were opened and reviewed, Marilyn Ross stated that she would like to see maintenance records for the two Caterpillar dozers; and that the Board would take the bids under consideration and take action at the next regular Commission meeting on February 2, 2009.

Investment Committee Meeting: The Board reviewed the Treasurer's Summary of Daily Business and Cash Reconciliation for the Close of Business Day for December 31, 2008; and Montana Board of Investments STIP Yield and Daily Factor Calculations, previously left by the Treasurer. The Treasurer and County Attorney were both unavailable for this portion of the meeting.

Claims: The Board approved claims.

Grants – Sheridan CTEP Project Agreement: Per recommendation of the Grant Writer, Marilyn Ross moved to approve the Community Transportation Enhancement Program (CTEP) agreement between the State of Montana, Department of Transportation, and Madison County for project titled Sidewalks-Sheridan, Control Number 6864, for a total project amount of \$51,326, with \$44,438 of CTEP Funds and \$6,888 of Local Match. Jim Hart seconded the motion. All voted aye and the motion carried.

Madison County Concerns: David Fine, Jon Tester Field Representative, met with the Board to discuss issues of concern to Madison County. Barbie Durham, Grant Writer, was present for this portion of the meeting. Barbie presented David with a copy of an appropriations request for the Madison County Fairgrounds Historic Structures Project. Topics discussed were Nursing Homes projects; adding an elevator to the Courthouse while trying to preserve the historic value of the building; fire-proof storage needs for historical records; lack of senior services; work force and low income housing needs; and Law and Justice Center / jail compliance issues. David suggested that the Board make a list of projects and prioritize them by the highest need.

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Airports – Fuel Supply Contract: This item was postponed until Greg Jackson, MACo Insurance Trust, and Chris Christensen, County Attorney, have had an opportunity to review the contract.

Madison Valley Manor Project – SMA Contract: Jim Hart moved to approve the Exterior Building Envelope Renovation Agreement, Madison Valley Manor, Project Number 0805, between Schlenker & McKittrick Architects, P.C. and Madison County, for architectural services for the replacement of the existing weather damaged stucco wall finishes with new wall finishes, replacement of the existing exterior door's weather-stripping, and replacement of gutters and downspouts, with windows included by additive alternatives. Marilyn Ross seconded the motion. All voted aye and the motion carried.

Public Discussion: Tom Hayes, Denning, Downey, and Associates, met with the Board to discuss the progress of the audit currently taking place. Vicki Tilstra, Chief Financial Officer, was also present for this portion of the meeting. Tom went through the standard audit check list and reviewed findings. Vicki will prepare a formal response to the findings.

With no further business the meeting was adjourned at 4:55 p.m.

David Schulz, Chairman
Board of Madison County Commissioners

Date Approved: February 6, 2009

Minutes prepared by:

Laurie Buyan, Administrative Assistant

Peggy Kaatz, Clerk and Recorder, Madison County